# Memorandum of Association

- 1. Name of the Society's. Wilfred Education Society
- Office Address: 104, A-wing, Aanchal, Prem Nagar,
   Opp. Shanti Garden, Near Saint Paul School,
   Meera Road (E), Dist. Thane, Maharashtra
- 3. Object of the Society:
- 1. To Create Unity, brotherhood etc, amongst the general public.
- 2. To run and organize social and sport activities and programs for the benefit of poor and needy.
- 3. To work for welfare of general public through various programs lectures.

  Demonstration and other activities.
- 4. To promote the educational social and economic welfare of general public in every manner and by all lawful means.
- 5. To advance preserve and promote the spiritual social and moral principles and their values.
- To promote give impart spread and advance education in all its branches including academic, technical, vocational and professional, medical, nursing, non-medical, para medical etc. Amongst poor, needy, destitute and orphan children.
- 7. To build, establish construct, manage, administer, support, assist primary, preprimary, secondary schools, colleges, University, Higher Education (pursuing a
  knowledge beyond learning at the stage of higher secondary school
  education), Higher &technical, non technical Education, Engineering, Fashion,
  Management, Law, Architecture, Agriculture, Pharmacy, Medical, Ayurvedic,
  Homeopathy, Unani, Para-Medical, Nursing, Physiotherapy, dental, vocationalNon-Vocational etc. institute, University and hostel, Hospital related activities
  and related activity related to them.
- 8. To conduct and organize lectures, seminars and meetings by inviting well educationalist and experts.

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- The association shall establish cultural wings for performing art handicraft 9. workshop and social activities.
- 10. To conduct / perform various program of knowledge in field of sports education, social cultural events handwriting art Drams and other educational competitions etc. in school collage and clubs.
  - 11. First aid in medical and surgical emergencies, to conduct first aid classes, grant of medical help to the poor and deserving person during epidemic, famine, flood, earthquake or any unforeseen calamity of war or warlike operation riots civil commotion and similar occurrence or any other time of need.
  - 12. Referral to the primary health center of emergencies and cases requiring hospitalizations.
  - 13. To give educational help to poor and deserving students.
  - To give medical help to poor peoples and arrange medical camps/seminars /
  - 15. To conduct sport for various Districts, Zonal, State and National level Tournament/Camps/Seminars/Workshops/gathering etc.
  - 16. To provide relief to the people who are affected by natural calamities.
  - 17. To promote literature and for that purpose or otherwise to public books to public magazines, newsletters as also establish libraries, reading room to setup, establish and maintain vocational training centers.
  - 18. To publish print, distribute various books, periodical, newspaper or pamphlets within India or abroad in order to make aware the general public about aims and object to the organization society its project for community welfare development in form in various stages etc. in various urban rural areas.
  - 19. To organize meetings, seminars, workshops and training program for awareness building leadership and prospective developments.
  - 20. To open any portion of this corpus or income or funds of the society for purchasing any building or constructing any building that land or any portion these in the aim of society organization for the purpose of anything promoting any or all objects of the society.
  - 21. To create events competition such as exhibition, sells, documentaries serial video show.
  - 22. To do such other things which are incidental conducive to attainments of above objectives.

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The following are the members, their addresses and designation, age, occupation and nationality who are the member of the Governing Body of above society. And they are entrusted the work and management of the society as per Rules and Regulations of the Society.

| Sr. | Name   | Designation | Age        | Occupation     | Nationality |  |
|-----|--|-------------|------------|----------------|-------------|--|
| 1   | Suresh Kumar  104, A-wing, Aanchal, Prem Nagar, Opp. Shanti Garden, Near Saint Paul School, Meera Road (E), Dist. Thane, Maharashtra | President   | 65         | Business       | Indian      |  |
| 2   | Keshav Badaya A-2, Tata Elec. Off.CHS., Sec-16, Koparkhairane, Navi Mumbai   | Treasurer   | <b>E</b> 4 | Doctor         | Indian      |  |
| 3   | Dr.R.CDusad<br>C-31 Dundlod Colony,<br>HawaSadakSodala,<br>Jaipur.   | Secretary   | €4         | Educationist   | Indian      |  |
| 4   | Satish Sareen 203, Neelkanth Apt., In front of LBS Collage, Tilak Nagar, Jaipur  | Member      | 50         | C.A.           | Indian      |  |
| 5   | K.M. Khandelwal E-8, K. C. Road, Baranpark, Jaipur   | Member      | 50         | Business       | Indian      |  |
| 6   | Dr. N. M. Sharma<br>Vyas Bhawan, Dinanath Ji<br>Ki GaliChandpole, Jaipur   | Member      | 62         | Education      | Indian      |  |
| 7   | Munni Devi<br>A-4, Raj Bhawan Road,<br>Civil Lines, Jaipur   | Member      | 62         | Social Service | Indian      |  |

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We the following member signatories of the above Society jointly and severally declare that we wish to form a society and register the same under the Societies Registration Act, 1860 and for that object we met today i.e. on \_\_\_\_\_\_ and formed the above society for registration.

| Sr. | Name   | Post      | Signature |  |
|-----|--|-----------|-----------|--|
| 1   | Suresh Kumar  104, A-wing, Aanchal, Prem Nagar, Opp. Shanti Garden, Near Saint Paul School, Meera Road (E), Dist. Thane, Maharashtra | President | Su kuu    |  |
| 2   | Keshav Badaya<br>A-2, Tata Elec. Off.CHS., Sec-16,<br>Koparkhairane, Navi Mumbai   | Secretary | Jehan     |  |
| 3   | Dr.R.CDusad C-31 Dundlod Colony, HawaSadakSodala, Jaipur.  | Treasurer | Ledusard  |  |
| 4   | Satish Sareen  203, Neelkanth Apt., In front of LBS  Collage, Tilak Nagar, Jaipur  | Member    | \$000     |  |
| 5   | K.M. Khandelwal E-8, K. C. Road, Baranpark, Jaipur   | Member    | \$mi      |  |
| 6   | Dr. N. M. Sharma  Vyas Bhawan, Dinanath Ji Ki GaliChandpole, Jaipur  | Member    | N.M.      |  |
| 7   | Munni Devi<br>A-4, Raj Bhawan Road, Civil Lines, Jaipur  | Member    | My        |  |

Certified that I recognize the above mentioned members and they have signed on this Memorandum of Association before me.

| Date |  | 3 |  |  |
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# **RULES AND REGULATION** ST. WILFRED EDUCATION SOCIETY

- Name: The Name of the Society is St. Wilfred Education Society
- 2. Registeredoff: The Registered office of the society shall be situated at 104, Awing, Aanchal, Prem Nagar, Opp. Shanti Garden, Near Saint Paul School, Meera Road (E), Dist. Thane in the state of Maharashtra.
  - 3. Area of Operation: Area of operation will be Maharashtra.
  - 4. Object:
  - 1. To providing and otherwise promote education and research in all filed Arts, Science, Engineering, Commerce, Medical, Medical Technology etc.
  - 2. To afford facilities and financial help to the poor and deserving student to continue their students.
  - 3. To provide suitable libraries, laboratories and equipment's.
  - 4. To make arrangements and to afford facilities for improving the physical standard of the student by improving and maintaining the playground and games materials.
  - 5. To improve the moral character of the Students by encouraging social and educational activities and
  - 6. To build, establish construct, manage, administer, support, assist primary, preprimary, secondary schools, colleges, University, Higher Education (pursuing a knowledge beyond learning at the stage of higher secondary school education), Higher &technical, non technical Education, Engineering, Fashion, Management, Law, Architecture, Agriculture, Pharmacy, Medical, Ayurvedic, Homeopathy, Unani, Para-Medical, Nursing, Physiotherapy, dental, vocational-Non-Vocational etc. institute, University and hostel, Hospital related activities and related activity related to them.
  - 7. Above objects does not involve carrying on of any activity for profit.
  - A. To provide means of promotions advancement of the object mentioned in Clause – (A) not involving the carrying on any activity for profit.
  - B. To affiliate and manage institutions having objects similar to those mentioned in clause (A) & (B).

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- C. To do such things and works as are incidental, necessary or conducive to the attainment of all any or any of its objects.
- D. The Scope and sphere of working of the society shall be whole of all Maharashtra without any restriction to any caste or creed.
- E. To construct the buildings required to achieve the above objectives and goals.
- F. To start and run all kinds of socially useful educational institutions on behalf of the organization.

## 5. Membership:

- A. Any person who believes in the objects of the society can become the member of the society, on the approval of the Managing Committee.
- B. Additional member can be nominated by the managing committee, as per requirement of the University of Mumbai and / or the state Government or as per any rules framed by them from time to time.
- C. Rules and regulation of the organization as well as goals that agree with the purpose any Indian over 21 years male and female can become members of the organization but for that person have to apply on the official printed form of the organization with the recommendation and it has to get the consent of the trusted board. The board of trustees reserves the right to reject any application without giving a reason.

# 6. Regarding cancellation of Membership:

- I. Failure to pay the prescribed amount of membership will result in termination of membership automatically.
- II. In case of death or resignation.
- III. If the member goes bankrupt in the civil court.
- IV. If a member is convicted in a criminal court for moral value.
- V. If a member go crazy or become physically unfit.
- VI. A Majority of members of trustees feels that he or she could harm or discredit the organization.
- VII. If a member fails to attend three consecutive meetings.

### 7. Managing Committee:

- A. All the founder member shall constitute the first managing committee of the society and thereafter the management committee can further increase the strength of the said managing committee by co-opting other members who are helpful in functioning of the working of the society.
- B. The minimum number of the society members of the managing committee shall be 7 and the maximum can be 9.

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C. All the properties of the society movable or improvable or of any other nature shall vest in the managing committee of the society.

# 8. Function and Duties of the management Committee

- A. The management committee shall be the highest authority of the society and shall have the power including the power to establish branches, change the headquarters, to carry in to effect the policy and programme of the society time to time
- B. It shall have the power of the fames for the proper working of the society and also have the right to make such changes in the rules and regulations not inconsistent with the objectives and functions of the society by majority in the meeting specially called for the purpose.
- C. Power of expend the funds of the society in such manner as it shall consider most beneficial for the purpose of the society and to invest in the name of the society or the name of the such member as are authorized for the purpose, such part there of as it may deem fit.
- D. To acquire in the name or the society or in the name of the trustee, build up, pull down, rebuild, and to after, repair improve or otherwise deal with any land, building and premises for the use of the society.
- E. To. Enter into contract on benefit of the society.
- F. To delegate all or any of its powers to any committee. To make, and form time to time to repeal of after regulation as to the management of the society and the affairs there're of and as duties of any officers of the servants of the society, and as to conduct of the business by the committee or within the power of under the control of the council, provide that the same shall not be inconsistent with the even the member for at least months as the date of general meeting shall be entitled for one vote whether on a show of hands or poll proxies shall not be recognized at any meeting.
- 9. There shall be a President secretary and treasurer of the society to be elected among the members of the managing committee.

#### A. President:

The president shall exercise power of general supervision of guidance and control over all the activities of the society. He shall also call for direct to be called the meeting.

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### B. Secretary:

The secretary shall be in the charge of all executive functions of the society, subject to the general control of the maintenance of property, register, preparation and circulations of minutes, managing and auditing of account, preparation draft of annual report and submission of the same to the managing committee.

#### C. Treasurer:

The treasurer shall be in charge of the cash and money and other finance of the society and shall release the same to the secretary on a requisition jointly signed by him and the president in terms of the sanctioned budget and he shall maintain the account.

#### 10. Election:

The member of the managing committee shall be elected by the annual general meeting and the managing committee shall elect the office bearers for the smooth running of the working of the society.

- A. The secretary shall, with the consent of the president have power to call any urgent meeting on giving notice of the least there clear of the intention to do so.
- B. One third of the members shall form quorum for a meeting of the intention to do so.
- C. One half of the members of the managing committee shall from quorum of a meeting of the managing committee.
- D. All general meetings annual or special shall be presided over by the president if at any meeting he is not present within 15 minutes from the appointed for holding the meeting or is unwilling to act as chairman any member of the governing council except the secretary and treasurer, may be elected as chairman of the meeting falling any members of the management committee may elect any other member present as chairman.

### 11. Meeting:

A. There shall be at least one annual general meeting of the society every year called by a notice of 14 days in which the audited account of the year along with report of the working committee and activities during the year and the budget for ensuing year submitted by the Secretary will be considered and passed if

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shall also elect members of the managing committee and appoint Auditors for the ensuing year.

- The managing committee of the society shall ordinarily meet twice in year for В. reviewing the working of the society and the meeting shall be convened by the secretary.
  - A meeting shall be called by the secretary on requisition in writing by the at C. least five members memorandum or Articles of association of the society, and
  - Generally, to do all things necessary or expedient for the due conduct of the D. affairs of the Society not there in another provide for.
    - That the decision of the managing committee will be final subject to its E. subsequent approval in the general meeting of members.

#### Audit: 12.

- The Society shall maintain proper account. A.
- That the account of the society shall be audited once in a year by a Chartered В. Account or a firm of Chartered Accountants.
- That the minutes of the managing committee of the society will record all C. financial affairs and other activities which will be strictly confidential and will not be disclosed to anybody.
- That the funds of the society will be kept in any bank / co-op. bank/ credit co-D. op. Society/ Finance Company decided by the managing committee and shall be operated upon by the members of the Executive Committee duly authorized jointly with other forms & modes as provides under section 11 of the Income Tax Act 1961.
- That account of the society shall be closed every year on 31st March and /or day decided by the managing committee.

Quorum: - The Numbers of such meeting shall be less than 1/3 or 3 of the total numbers of trustees. If the meeting is adjourned due to lack of quorum, the quorum will not be bound by such a meeting but advance notice must be made in the notice sheet of the meeting.

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#### 13. Miscellaneous:

- A. That any amendment in the constitution shall be in accordance with section 12 and 12A of Society Registration Act 1860
  - B. That the dissolution of the society shall be governed by section 13 and 14 of the Society Registration Act 1860.

### Fund property and appropriation of the institution: 14.

The membership fee, Donations, Subscription, Entry fee, Fees, Grant etc. will be source of income of the institution. The funds will be collected for fulfilment of the objectives of the institution.

#### 15. Irrevocability:

ST. WILFRED EDUCATION SOCIETY whose cancellation is not possible after it going into on effect is known as an irrevocable trust control and Power on the asset. Transferred does not remain with the settler. Hence cannot be altered.

#### Eligibility of trustee (Managing Committee) 16.

- The person appointed as a trustee must meet the following conditions. Person ١. should be a regular member of the organization.
- That person must be an Indian Citizen. II.
- The person must be over 21 years of age. III.
- That person should not be bankrupt. IV.
- That person should not have acted under criminal law. ٧.

#### Procedure for filling vacancies in the Board of Trustees: 17.

In the event of a vacancy for any reason or if a vacancy is to be filled, a meeting of the existing Board of Trustees deems it necessary to appoint a new person for the remainder of the term.

# 18. Provision for removal of trustees as well as vacancy: -

- 1. In case of death or resignation.
- 2. If a trustee becomes an addict.
- 3. If misbehaving.
- 4. In case of conviction under criminal offense.

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- 5. If moral Degradation is punished under this crime.
- 6. The trustees are absent for three consecutive meetings from the meeting without giving any reason.
- 7. If the person have been out of India for more than Six months without the prior permission of the Board of Trustees.

### 19. Notice of Meeting

I. The general meeting will be noticed 14 days in advance.

II. The board of trustees will be notified 7 days in advance.

III. Notice of an emergency meeting will be given 24 hours in advance.

IV. Meeting Notice will be sent by hand or by post or by other popular method.

### 20. Transfer of equity income:

Subject to the provision of section 36 of the Mumbai public Act. 1950. The trustees shall have all the right to sell the trusts immovable and movable property mortgage exchange reward.

#### 21. About borrowing:

Trustees will have the right to take loans from any person or bank if required by the trust. Subjected to the provision of Mumbai. Public trust Act. 1950.

#### 22. Servant staff:

The trustees shall have the power to appoint the monthly salary and other wages and servant accountant Clark, watchmen, sweeper as per the terms and condition as decided by the trustees for the purpose of maintaining the trust and maintaining order remuneration paid to the appointed employees will be paid by check or in cash privilege to increase the honorarium of the servant class or to withhold the increase as a threat of punishment.

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## 23. Regarding the accommodation provided to the employees:

Trustees will have the right to allow a trustee to remain in the service of the trust for the duration of his or her tenure, as long as he or she is in the service or as long as he or she decides to be a trustee. Employee living in such accommodation will not have any ownership or any other rights on it. They should leave the residence immediately as per the order of the trustees.

# 24. Responsibility of trustees:

Trustees will not be held liable if organization incurs losses due to misconduct or misguided conduct of trustee while dealing with banker, broker or other person's for study. However, the trustees will be held liable if the trustee has incurred a loss due to the negligence of the trustees.

#### 25. Fulfilment of the trustees:

If the trustee have spent money for a certain period of time to meet the provision and rules of the trust scheme. They can reimburse the expenses. In such a way that other person's or trustees may agree to pay the expenses incurred by them in such a manner, if the loss is incurred in this way, the expenses incurred by the trustee in that regard will not be reimbursed

#### 26. Right to make rules and regulations:

For the management of the trust, for compliance with the provisions of the scheme, for the management of the income of the trust and the trust and trustees will have the power to change and rules and regulation as necessary and to make new rules in their place. However, in doing so the trustees must act in accordance with trust's plan, the Mumbai public trust Act. 1950 and the Mumbai public Trust Act. 1951.

#### 27. Acquisition of immovable and movable:

Acquisition of immovable and movable property for the organization through purchase, lease, exchange or other means to achieve the above objectives and goals of the organization.

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## 28. Dissolution:

'The Society can be dissolved by calling an Extra ordinary Meeting of the Members by giving notice of at least Fifteen (15) days prior to the date of the meeting. Any Number not less than 3/4th (three fourth) of the General Body in person at any meeting concerned for the purpose may determine that the Trust shall be Dissolved, forthwith as per sec. 13 and 14 of the Societies Registration Act, 1860. If upon the Dissolution of the Trust there shall remain after the satisfaction of its debts & liabilities, any property whatsoever, it shall be given to some other Society working for the similar objects registered under the Bombay Public Trust Act, 1950, as well as Sec. 12 AA of the Income Tax Act, 1961. The Members of the Society will have no right over the Property of the Trust on its Dissolution.'

पति तयार करणाऱ्याची सही वाचणाऱ्याचे नांव:- की ग्रिक् तमाराणाऱ्याचे नांव:-

वार्वजनिक जास नोंदणी कार्याल ठाणे विभाग, ठाले

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